



### COURSE DESCRIPTION: ENC1101.....WRITING & RHETORIC ONE

Writing used to be thought of as putting words on paper, but no longer; writing can also include, among other things, ideas expressed in visual images, video streaming, information from the Web, and may involve more than an individual author—it may involve collaboration and team work (Lundford 26). The techniques and rules that cover this vastly expanded definition of writing, are generally summed up in the word “rhetoric.” To accommodate where “writing” is headed in the 21<sup>st</sup> century, FIU has now changed what use to be “composition” and Literary analysis” into two successive courses now called Writing and Rhetoric One (W&R 1) and Writing and Rhetoric Two (W&R 2).

These courses will now allow ample time for reflection, writing, research and critical thinking. Peer editing will be used to gain interaction, reaction, suggestions and comments that will enable each student to improve writing, listening, collaborative and group skills—all essential for preparation for any chosen field of work. [Each of these writing projects can be applied to multiple rhetorical genres.](#)

The reality is that today, no matter what one’s field of study or work, a fundamental grasp of writing and rhetoric is essential for good and thorough communication. Without good communication a person’s life, both personally and professionally, is at a severe disadvantage. These two courses are designed to provide today’s student with a solid introduction to these professional and life skills.

### COURSE REQUIREMENTS:

There will be a minimum of 5 QUIZZES: a quiz on the course content; at least 4 quizzes based on material in the Bacon text and a quiz using library research sources in preparation for ENC1102/W&R 2.



PAGE TWO

Quizzes and Introductory Rhetoric work include:

1. Thinking Rhetorically About Good writing
2. Thinking Rhetorically About Your Subject Matter
3. Thinking Rhetorically About How Messages Persuade
4. Thinking Rhetorically About Style And Document Design

We will also write four (4) **WRITING PROJECTS**, one of which will be “timed” and in class. Following the English Composition guidelines these projects will be:

1 Writing A Personal Narrative

1 Writing To Evaluate

1 Writing To Analyze

1 Writing Within A Timed Limit

**Note: ALL OF THESE APPLY TO ANY NUMBER OF RHETORICAL GENRES.**

STUDENT ASSIGNMENT SHEETS (SAS) will be provided for each writing project so that you will know exactly and precisely what is required from you for the project.

These assignment sheets will also help you keep focused on the specific type of essay as well as *how* that essay may be composed.

We will discuss “voice” and “audience” when writing these. We will also write collaboratively and have ample time for group work/peer evaluation.

The Department now has basic writing and rhetorical texts that all students are using for both W&R 1 and W&R 2. These texts provide definitions, examples, guidelines, suggestion and rules for our work.

*As in all things, a splendid embrace of humor, the unexpected, the Monty Python view of life and Hair Heavy Metal are to be encouraged and welcomed.*

**TO SUM UP:**

**WRITING PROJECTS 4: AT LEAST 4 QUIZZES FROM THE BACON TEXT BOOK;  
AND ....AT SEMESTER'S END; THE *INFAMOUS* HOGWARTS CUP! AS A FINAL QUIZ.**

(The “*Hogwart's Cup*” is a library generated “scavenger hunt” to hone research skills for ENC 1102/W&R 2)



PAGE THREE

*“BUILDING” A WRITING PROJECT:*

Each will be “built” using:

- >>> time for personal/writing/reflection
- >>> open discussion of the type of essay required
- >>> brainstorming in groups
- >>> writing a Scratch Outline/Clustering & group editing
- >>> writing the first two paragraphs/group editing
- >>> more paragraphs/group editing
- >>> final rough draft/group editing
- >>> FINAL PROJECT .....all the above stapled together from the bottom up  
= a “built” essay.....

Each of these will consist of a packet: a scratch outline, a rough draft and a final draft. These will be stapled together with the scratch outline on the bottom, the rough draft in the middle and the final draft on top.

The rough draft WILL BE TYPED, triple spaced. This draft is the ideas from the scratch outline in paragraph/essay form. This is done at home and then brought back to the group for editing, further proofreading and commentary.

A SCRATCH OUTLINE/CLUSTERING must be done before beginning a project. The text book will discuss this in detail; suffice it to say this helps the writer organize and order their thoughts.

The final draft is the finished product. This is the second rough draft that has been taken home, further corrected and proofread. The final rough draft is DOUBLE SPACED, and follows FULL MLA FORMAT.

After the student has finished the first written project it will be logged in the professor’s record book. The essays will then be graded.

NOTE: if a student has a word processing problem email the essay to a group member, ask them to print it out and bring to class for you.

*ALL WRITING PROJECTS ARE DUE AT THE BEGINNING OF THE CLASS ON THE DUE DATE. FAILURE TO COMPLETE AN ESSAY ON THE DUE DATE—UNLESS EXPRESSLY PERMITTED BY THE PROFESSOR—WILL RESULT IN A ZERO GRADE FOR THE ESSAY.*

*ALL WRITING PROJECTS MUST BE COMPLETED TO PASS THIS COURSE.*



PAGE FOUR

#### ATTENDANCE POLICY:

Five “cuts” are allowed; a sixth unexcused absence – drop one whole letter grade.

Seven unexcused absences will result in FAILURE of the course.

AN EXCUSED ABSENCE is treatment by a physician, a court appearance or a similar professional reason. IF the situation is not an emergency situation, the student MUST first consult with the professor BEFORE missing class.

EXCUSED ABSENCES will only be accepted immediately upon return to class.

UNDER NO CIRCUMSTANCES will such absences be accepted at the end of the semester OR at any other time other than upon a student’s return to class.

MAKE-UP assignments or late papers are at the discretion of the professor and only upon presentation of clear evidence of unavoidable absence.

#### GRADING POLICY:

Essays: 80%

Quizzes: 20%

#### GRADING SCALE:

A = 10	C+ = 5
A- = 9	C = 4
B+ = 8	C- = 3
B = 7	D = 2
B- = 6	F =

#### PLAGIARISM:

The University policy on plagiarism will be given to and explained to each student. The student will then sign a statement noting that they have read and understood the policy and the consequences of plagiarism: failure of the paper, the course and a report to the English Department and/or office of the Provost. The latter may result in the student being dismissed from the University.

#### PORTFOLIO:

All student work should be kept in a portfolio that will insure safe keeping of both correction and grade feedback on work accomplished.

MANUSCRIPT FORM:          MLA Format Required



PAGE FIVE

With the exception of the Scratch Outline/Clustering, all other papers MUST BE TYPED.

MLA FORMAT can be found in the assigned texts, and, will be discussed regularly in class.

MLA HANDBOOK: I WILL SEND YOU MY SPECIALLY FORMATTED MLA HANDBOOK.....NO EXCUSE FOR NOT GETTING THIS RIGHT

WAYS TO REACH DR. CLAU



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